

West Plains Schools Board of Education
Regular Session Meeting
5:00 P.M. February 21, 2012
Central Administration Office

AGENDA

- I. OPEN SESSION – for a motion to go into closed session**
- II. CLOSED (EXECUTIVE) SESSION**
 - A. Adjournment to Closed Executive Session 5:00 p.m.**
 - 1. Pursuant to Section 610.021.1 Legal Matters
 - 2. Pursuant to Section 610.021.3 Personnel Matters
 - 3. Pursuant to Section 610.021.6 Student Matters
 - B. Adjournment from Closed Executive Session**
- III. CALL TO ORDER – The regular Session of the School Board meeting will be called to order at 6:00 P.M.**
- IV. PLEDGE OF ALLEGIANCE – Elem. Choir & SCCC Student Ambassadors**
- V. ROLL CALL AND ESTABLISHMENT OF QUORUM**
- VI. APPROVAL OF AGENDA**
- VII. CONSENT AGENDA - Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda**
 - A. Approval of Minutes From Regular Meeting January 17, 2012**
 - B. Payment of Bills**
 - C. Monthly Finance Report**
 - D. Program Evaluations: 1. Homeless/Migrant 2. Special Education 3. Gifted Education 4. English as a Second Language**
 - E. Approval Request for resignations or terminations: Randy Schutjer, Allison LaFevers, Kenny Judd, Kathy Grigsby, Roy Moss, Melinda Vance, Vicki Lawrence, Linda Collins, Kathy Long, Pam Hessee, Sharon Waddell, Brenda Smith, Brent Whitwell**
 - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools: Substitutes**
- VIII. REGULAR AGENDA**
 - A. Previous Business for Approval, Discussion or Information Only**
 - 1. Board Policy – 2nd read & Approval
 - 2. Distinction in Performance Comparative Data Report, Banquet March 5th
 - B. New Business for Approval, Discussion or Information Only**
 - 1. Boys & Girls Club Facility Use
 - 2. Set 2012-2013 Calendar
 - 3. Approval of Updated Course Offerings for 2012-2013
 - 4. Board Policy JHB 1st Read –
 - 5. Approve Hazard – Mitigation Plan
 - 6. Approve Opaa! Food Service Contract for 2012-2013
 - 7. MSBA Region 15 Hosting Spring Meeting Thursday, April 26th
 - 8. MSBA Regional Chair Nomination
 - 9. Superintendent Report
- IX. ADJOURNMENT**
- X. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.**
- XI. ADJOURNMENT**

*Next Board Meeting Scheduled for March 27, 2012, at 5:00 P.M.

West Plains R-7 Board of Education

**Regular Session Meeting
5:00 P.M. January 17, 2012
Central Administration Office
Minutes**

- I. CALL TO ORDER:** Jim Thompson called the meeting to order at 5:30.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by the Middle School Seventh Grade Girls' Basketball Team. The 7th grade girls were undefeated this year.
- III. ROLL CALL:** Board members present: Jim Thompson, Cindy Tyree, Sam Riggs, Shawn Rhoads, Chuck Robson and Lee Freeman. Absent: Terry “Bo” Pace. Also in attendance: Superintendent Dr. Fred Czerwonka, Dr. John Mulford and Board Secretary Linda Y. Collins.
- IV. APPROVAL OF AGENDA:** Mr. Thompson indicated a change in the Consent Agenda. Item E. 1. Approval Request for Resignations or Terminations: Melinda Vance is to be removed. Motion to approve the amended consent agenda was made by Mr. Riggs. The motion was seconded by Mrs. Tyree and voted as follows:
AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Robson, and Mr. Freeman. NAY: None
- V. CONSENT AGENDA -** (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda)
 - A. Approval of Minutes From Regular Board Meeting on December 20th, 2011**
 - B. Payment of Bills**
 - C. Monthly Finance Report**
 - D. Program Evaluations**
 - Vocational Education
 - Adult and Community Education
 - Library and Media Resources
 - E. Approval Request for Resignations or Terminations:**
 - Melinda Vance
 - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools:**
 - 1. Substitute Teachers**
Mrs. Tyree made a motion to approve the Consent Agenda. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Robson and Mr. Freeman. NAY: None
- VI. REGULAR AGENDA**
 - A. Previous Business for Approval, Discussion or Information Only**

1. **Board Policy – 1st Read.** Board to approve policy at February board meeting.
2. **Separation Agreement Approval.** Motion to approve an Early Separation Agreement for one-year was made by Mr. Rhoads. The motion was seconded by Mr. Riggs and voted as follows:
AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Robson and Mr. Freeman. NAY: None
3. **FEMA Shelter Update.** Dr. Czerwonka indicated that the district was still in the pool for a FEMA shelter. Our application for the Elementary school was amended for the Beykirch Building. More information will be made available as it becomes known.

B. New Business for Approval, Discussion or Information Only

1. **Eco-Recovery Presentation.** Joe Davis made a presentation to the board about providing community based employment for individuals with developmental disabilities. He would be interested in leasing space at Howell Street.
2. **Booster Club Presentation.** The Board gave permission for Greg Simpkins to pursue more information regarding fundraising for turf on the football stadium as well as for other stadium improvements.
3. **Approval of Course Offerings for 2012-2013.** Mrs. Tyree made a motion to approve the course offerings for 2012-2013. The motion was seconded by Mr. Rhoads and was voted as follows:
AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Robson and Mr. Freeman. NAY: None
4. **Budget Update.** Dr. Boyer updated Board on information from DESE on outlook for budget in coming fiscal year.
5. **Designate Mrs. Karen Sholes as Foster Care Liaison.** Mr. Riggs made a motion to designate Mrs. Karen Sholes as Foster Care Liaison. The motion was seconded by Mrs. Tyree and voted as follows:
AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Robson and Mr. Freeman. NAY: None
6. **MSBA Board Recognition.** Dr. Czerwonka reported Governor Nixon proclaimed January as Board Recognition Month. The district is very appreciative of all the time and hard work the Board Members expend on behalf of the district.
7. **Superintendent Report.** Dr. Czerwonka reported the following:
 - Lana Snodgras is currently working on sponsorship/advertising venues that would benefit the district. She has also been selected to present at the National School Public Relations Association this spring.
 - High School and Middle School awarded attendance winners with iPads/Netbooks.

- **Ozark Independent Living donated \$3500 so SWAT students could attend a “Wild Night at the Zoo”.**
- **Christy Ingalsbe’s husband Carl undergoing cancer treatments in Arizona and Dana Reese’s husband had massive heart attack. Need to be mindful of the family’s needs.**

VII. ADJOURNMENT: At 7:07 Mrs. Tyree made a motion to adjourn from Open Session to go immediately into Closed Session. The motion was seconded by Mr. Freeman and voted as follows:

AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Robson and Mr. Freeman. NAY: None

At 8:36 p.m. Mr. Riggs made a motion to adjourn Open Session. The motion was seconded by Mrs. Tyree and voted as follows:

AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Robson and Mr. Freeman. NAY: None

Jimmy E. Thompson, President

Linda Y. Collins, Secretary

***Next Board Meeting Scheduled for February 21, 2012 At 5:00 P.M.**

After January Board Checks for Approval #44809 - 44878

AP3069

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
CHECKS FROM 44809 TO 44878

14:24:00 13 FEB 2012

PAGE 1

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	44809	01/13/12	003134 BRUCE GARTMAN	100.00
10	44810	01/13/12	000393 DANA WILLIAMS	100.00
10	44811	01/13/12	003075 EDWARD MONJE	100.00
10	44812	01/13/12	000986 MISSOURI DEPT OF REVENUE	188.16
10	44813	01/13/12	001757 MISSOURI STATE UNIVERSITY	40.00
10	44814	01/13/12	002433 REGINALD WALKER	100.00
10	44815	01/13/12	001411 STEWART GOLF COURSE	50.00
10	44816	01/13/12	002544 WILLIAM MARSHALL	180.00
10	44817	01/13/12	003110 WILSON COWHERD	188.00
10	44818	01/18/12	000332 CITY OF WEST PLAINS	372.40
10	44819	01/18/12	000345 COCKRUM IRON & METAL	1,030.32
10	44820	01/18/12	001060 MSU-W. PLAINS	500.00
10	44821	01/18/12	003114 JEFF ODDO	338.60
10	44822	01/18/12	003094 ANGELLA C. REID	1,150.00
10	44823	01/19/12	002606 ROBERT BINGLE	188.00
10	44824	01/19/12	000299 CAPE ELECTRICAL SUPPLY	133.49
10	44825	01/19/12	002573 FRANK GARDNER	100.00
10	44826	01/19/12	000647 HERRMAN	219.15
10	44827	01/19/12	002577 JOHN STERLING	88.00
10	44828	01/19/12	000952 MEEKS	477.79
10	44829	01/19/12	001309 SCHWEGMAN OFFICE SUPPLY	9.99
10	44830	01/19/12	002427 TED NICHOLS	100.00
10	44831	01/19/12	001455 TREASURER, STATE OF MO.	6,498.63
10	44832	01/19/12	001512 WEST PLAINS ELECTRIC	958.26
10	44833	01/19/12	003110 WILSON COWHERD	100.00
10	44834	01/19/12	001551 XEROX CORPORATION	469.33
10	44837	01/24/12	002908 CROWLEY COMPANY, INC.	13,500.00
10	44838	01/24/12	000755 J.W. WOOD WORKS INC.	13,765.00
10	44839	01/24/12	003047 REALTIME MUSIC SOLUTIONS	2,000.00
10	44840	01/24/12	003141 REBECCA SKELTON	3,000.00
10	44841	01/24/12	001483 UPS	127.66
10	44842	01/24/12	001512 WEST PLAINS ELECTRIC	198.87
10	44866	01/27/12	000416 DENIS KNIGHT	55.00
10	44867	01/27/12	001060 MSU-W. PLAINS	60.00
10	44868	01/27/12	001386 SPRINGFIELD PUBLIC SCHOOLS	100.00
10	44869	01/27/12	001455 TREASURER, STATE OF MO.	60.00
10	44870	01/27/12	001542 WILLOW SPRINGS R-IV	40.49
10	44871	01/31/12	003155 ATHLETIC SURFACES PLUS	12,500.00
10	44872	01/31/12	000652 HI TECH PRINTING	629.00
10	44873	01/31/12	001719 PASCO	461.00
10	44876	02/10/12	001675 CHUCK FOLEY	144.00
10	44877	02/10/12	000473 EDDIE DUGGER	144.00
10	44878	02/10/12	003134 BRUCE GARTMAN	144.00

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 *****

60,709.14*

West Plains R-VII February Board Checks for Approval #44961 - 45214

AP3069

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
CHECKS FROM 44961 TO 45214

14:24:18 13 FEB 2012

PAGE 1

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	44961	02/21/12	003152 AARON CODLING	150.00
10	44962	02/21/12	003095 AIRE-MASTER OF AMERICA, INC.	240.00
10	44963	02/21/12	000119 AIRGAS	477.57
10	44964	02/21/12	003179 TRACY ALLEN	50.00
10	44965	02/21/12	003087 ALLENA HOLLOWAY	22.08
10	44966	02/21/12	000160 ALLIED BUS SALES INC.	1,113.54
10	44967	02/21/12	000074 AREA 13 FFA ASSOCIATION	95.00
10	44968	02/21/12	003156 AUTISM & BEHAVIOR CONSULTANTS,	660.00
10	44969	02/21/12	000204 AUTO ZONE	627.20
10	44970	02/21/12	000208 AVENUE THEATER	500.00
10	44971	02/21/12	001766 B&H PHOTO - VIDEO	269.95
10	44972	02/21/12	002981 B2B COMPUTER PRODUCTS LLC	391.72
10	44973	02/21/12	001867 STEVE BALOUGH	66.40
10	44974	02/21/12	000770 JERRY C. BEAN	100.00
10	44975	02/21/12	002891 ANNETTE BERRY	203.05
10	44976	02/21/12	001607 LUKE A BOYER	300.00
10	44977	02/21/12	000272 BROCAW BEARING	10.16
10	44978	02/21/12	000273 BROCAW BEARING & DRIVE	279.73
10	44979	02/21/12	001844 KAROL BROWN	91.20
10	44980	02/21/12	001614 SETH J BRYANT	98.40
10	44981	02/21/12	000279 SPORT SUPPLY GROUP INC	428.55
10	44982	02/21/12	002641 CANDAS MCGEE	28.45
10	44983	02/21/12	000299 CAPE ELECTRICAL SUPPLY	472.80
10	44984	02/21/12	001849 SUSAN CARTER	16.00
10	44985	02/21/12	000309 CAWVEYS ELECTRIC MOTOR	1.50
10	44986	02/21/12	000314 CENTRAL STATES BUS	719.96
10	44987	02/21/12	000316 CENTURYLINK	2,864.80
10	44988	02/21/12	001213 CENTURYLINK	114.29
10	44989	02/21/12	001970 CHRISTY HEIDY	35.86
10	44990	02/21/12	002350 CHRISTY THARP	21.07
10	44991	02/21/12	002607 CINTAS #569	2,056.56
10	44992	02/21/12	000332 CITY OF WEST PLAINS	10,654.18
10	44993	02/21/12	000332 CITY OF WEST PLAINS	302.50
10	44994	02/21/12	000333 CITY UTILITIES	30,808.52
10	44995	02/21/12	000333 CITY UTILITIES	28.20
10	44996	02/21/12	000344 COCA-COLA REFRESHMENTS USA, INC	739.92
10	44997	02/21/12	000346 COLORTECH PRINTING	886.30
10	44998	02/21/12	000347 COLORVISION CORPORATION	2,285.25
10	44999	02/21/12	000035 COLORVISION	46.65
10	45000	02/21/12	000354 COMFORT INN	519.75
10	45001	02/21/12	001602 COMMERCIAL KITCHEN SERVICES, I	136.39
10	45002	02/21/12	002405 CORINNE AGNEW	30.78
10	45003	02/21/12	003116 COTTAGE FLOWERS & INTERIORS	112.50
10	45004	02/21/12	001617 JOSHUA C COTTER	104.00
10	45005	02/21/12	002932 JOSHUA COTTER	700.00
10	45006	02/21/12	002886 DUSTIN J CRAFT	80.00
10	45007	02/21/12	001588 FRED L CZERWONKA	982.40
10	45008	02/21/12	001814 WENDY CZERWONKA	181.00
10	45009	02/21/12	000388 DAKTRONICS INC	13,862.00
10	45010	02/21/12	001863 DALENA ALLEN	80.00
10	45011	02/21/12	001904 KELLY DAME	80.00
10	45012	02/21/12	003031 MARY K DAVIS	70.87
10	45013	02/21/12	003125 DENNIS'S SPECIALTY CUTS	157.38

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 CHECKS FROM 44961 TO 45214

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	45014	02/21/12	000427 DIAMOND INTERNATIONAL	1,872.78
10	45015	02/21/12	003121 DIGITAL SCOUT STORE	74.98
10	45016	02/21/12	003176 DAWN DIONNE	41.70
10	45017	02/21/12	001988 DIXIE HUFF	17.28
10	45018	02/21/12	001620 GREG DIXON	60.00
10	45019	02/21/12	000438 DOMINOS PIZZA	247.07
10	45020	02/21/12	000443 DONS AUTO SERVICE	613.28
10	45021	02/21/12	002761 DOWNTOWN ANTIQUE MALL	45.00
10	45022	02/21/12	001621 LENNY R EAGLEMAN	194.14
10	45023	02/21/12	001805 EDCO GROUP, INC.	317.97
10	45024	02/21/12	000475 EDUCATION TO GO	124.50
10	45025	02/21/12	000482 ELSEVIER	1,393.76
10	45026	02/21/12	000078 F. A. DAVIS COMPANY	1,567.51
10	45027	02/21/12	000038 FALCON TECHNOLOGIES INC	821.83
10	45028	02/21/12	000509 FASTENAL COMPANY	96.20
10	45029	02/21/12	000515 FELLERS FIXTURES INC.	274.57
10	45030	02/21/12	001622 LISA J FOX	177.60
10	45031	02/21/12	000535 FRANCE FIRE EXTINGUISHER	586.80
10	45032	02/21/12	000537 FRANK GLAZIER MEGA	329.00
10	45033	02/21/12	001936 BEKAH FRAZIER	60.00
10	45034	02/21/12	000542 FROMUTH TENNIS	143.53
10	45035	02/21/12	000580 GLOBAL GOVT/ED	1,759.08
10	45036	02/21/12	001949 ROGER GOOD	19.20
10	45037	02/21/12	000593 GRAPHIC EDGE	1,669.66
10	45038	02/21/12	000601 GRELLNER SALES & SERVICE	38.60
10	45039	02/21/12	000602 GRENNAN COMMUNICATIONS	3,494.00
10	45040	02/21/12	001624 TAMMIE D HARPER	40.56
10	45041	02/21/12	000634 HARRISON HIGH SCHOOL	75.00
10	45042	02/21/12	002574 HARRISON PARKS AND RECREATION	100.00
10	45043	02/21/12	001731 DEBRA HAYES	15.00
10	45044	02/21/12	000640 HEARTLAND AUDIO-VISUAL/	138.00
10	45045	02/21/12	001625 KEVIN M HEDDEN	274.00
10	45046	02/21/12	000647 HERRMAN	118.59
10	45047	02/21/12	000648 HERRMAN	1,281.63
10	45048	02/21/12	001974 PAMELA HESSEE	76.80
10	45049	02/21/12	000660 HILLYARD/SPRINGFIELD	532.67
10	45050	02/21/12	000664 HIRSCH FEED & FARM SUPPLY	74.48
10	45051	02/21/12	000664 HIRSCH FEED & FARM SUPPLY	58.32
10	45052	02/21/12	000677 HOLIDAY INN EXPRESS	574.00
10	45053	02/21/12	000677 HOLIDAY INN EXEC. CENTER	345.08
10	45054	02/21/12	000706 HORN PLUMBING	229.65
10	45055	02/21/12	000720 HPS	220.45
10	45056	02/21/12	001626 SETH A HUDDLESTON	160.00
10	45057	02/21/12	000724 ENERGY CO	22.25
10	45058	02/21/12	000736 IKON OFFICE SOLUTIONS	4,736.69
10	45059	02/21/12	000737 IKON OFFICE SOLUTIONS	3,886.06
10	45060	02/21/12	000013 J.A. SEXAUER	2,196.67
10	45061	02/21/12	000754 J.W. PEPPER & SON INC.	274.99
10	45062	02/21/12	000757 JACKSON TERMITE CO INC	145.00
10	45063	02/21/12	001627 DANNY G JAMES	25.40
10	45064	02/21/12	003136 JAS MARKETING, INC	199.79
10	45065	02/21/12	002004 JEFFREY JENNEWAIN	88.00
10	45066	02/21/12	001847 LARRY JEWELL	8.00

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 CHECKS FROM 44961 TO 45214

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	45067	02/21/12	002791 JIM'S ALL PUMP & SEPTICS, LLC	825.00
10	45068	02/21/12	000779 JMARK BUSINESS SOLUTIONS	4,999.40
10	45069	02/21/12	002012 DUANE JONES	8.00
10	45070	02/21/12	001628 KELLY L JONES	38.48
10	45071	02/21/12	002731 MARCIA L KANTOLA	36.40
10	45072	02/21/12	000830 KEVIN WRAY	74.00
10	45073	02/21/12	000833 KEY SPORT SHOP INC.	158.50
10	45074	02/21/12	001579 KEYSTONE INFORMATION SYSTEMS,	1,500.00
10	45075	02/21/12	001716 KIWANIS CLUB OF WEST PLAINS	50.10
10	45076	02/21/12	001629 ALLISON S LAFEVERS	12.88
10	45077	02/21/12	000859 LAKELAND REGIONAL ACQ.	160.00
10	45078	02/21/12	002073 LARRY NOLLER	250.17
10	45079	02/21/12	002957 LARRY RUSSELL	57.68
10	45080	02/21/12	001720 LARSON FARM & LAWN INC.	148.97
10	45081	02/21/12	001630 JAMES W LAUGHARY	501.20
10	45082	02/21/12	003106 LIBRARIANS' BOOK EXPRESS	631.68
10	45083	02/21/12	000902 LUNAS DRY CLEANERS	302.50
10	45084	02/21/12	001047 M-R MUSIC, INC.	730.71
10	45085	02/21/12	000929 MARSHFIELD HIGH SCHOOL	168.00
10	45086	02/21/12	000938 MAX YARBER CANDY CO	631.05
10	45087	02/21/12	000941 UNIVERSITY OF CENTRAL MO	165.00
10	45088	02/21/12	003143 CODY S MCKEE	52.20
10	45089	02/21/12	001632 JODIE L MCKINNEY	29.01
10	45090	02/21/12	002913 CAROL M MCLAUGHLIN	52.20
10	45091	02/21/12	000950 MEDICAL EQUIPMENT	1,312.40
10	45092	02/21/12	000952 MEEKS	381.49
10	45093	02/21/12	000954 MEEKS	651.73
10	45094	02/21/12	002724 MELODY MILLER	50.00
10	45095	02/21/12	000967 MFA OIL COMPANY	989.45
10	45096	02/21/12	000970 MICHAEL BOND	74.00
10	45097	02/21/12	001826 MICHAEL LIBBY	600.00
10	45098	02/21/12	003173 AMANDA MICHAELS	255.00
10	45099	02/21/12	000975 MICKES GOLDMAN O'TOOLE, LLC	3,899.00
10	45100	02/21/12	000986 MISSOURI DEPT OF REVENUE	111.00
10	45101	02/21/12	000993 MISSOURI HEALTH CARE AS.	62.50
10	45102	02/21/12	001000 MISSOURI S&T AR	170.00
10	45103	02/21/12	001009 MISSOURI STATE HIGHWAY	120.00
10	45104	02/21/12	001027 MO-ARK GLASS	180.00
10	45105	02/21/12	001033 MORRISON LUMBER COMPANY	627.50
10	45106	02/21/12	001034 MOSALPN	800.00
10	45107	02/21/12	001821 MOSPRA	100.00
10	45108	02/21/12	002762 MOUNTAIN GROVE RENTALS INC	535.02
10	45109	02/21/12	001042 MOUNTAIN HOME CHARTER	21,090.00
10	45110	02/21/12	001060 MSU-W. PLAINS	3,300.00
10	45111	02/21/12	001338 MUDUCKS	243.00
10	45112	02/21/12	001587 JONATHAN D MULFORD	448.00
10	45113	02/21/12	002228 S.CENTRAL DISTRICT MVATA	95.00
10	45114	02/21/12	001083 NATIONAL BETA CLUB	840.00
10	45115	02/21/12	001635 ANITA NELSON	1,875.00
10	45116	02/21/12	001097 NEWS-LEADER	205.13
10	45117	02/21/12	001104 NORMAN ORR OFFICE SUPPLY	500.61
10	45118	02/21/12	001580 OPAA FOOD MANAGEMENT INC.	79,544.54
10	45119	02/21/12	001128 OREILLY AUTO	202.18

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 CHECKS FROM 44961 TO 45214

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	45120	02/21/12	001129 OREILLY AUTOMOTIVE	558.59
10	45121	02/21/12	001130 OREILLY AUTOMOTIVE	71.83
10	45122	02/21/12	001131 OREILLY AUTOMOTIVE	108.90
10	45123	02/21/12	001132 ORIENTAL TRADING CO.	160.99
10	45124	02/21/12	001636 BRADLEY S OWINGS	208.00
10	45125	02/21/12	001136 OZARK AWARDS COMPANY	492.18
10	45126	02/21/12	001694 OZARK CAFE	131.19
10	45127	02/21/12	001140 OZARK HORSETRADER INC.	31.60
10	45128	02/21/12	001141 OZARK MEDICAL CENTER	9,166.50
10	45129	02/21/12	000847 OZARK RADIO NETWORK	346.80
10	45130	02/21/12	001144 OZARKO TIRE CENTER	5,313.70
10	45131	02/21/12	001146 PALEN MUSIC CENTER	290.69
10	45132	02/21/12	001149 PARCEL EXPRESS	54.99
10	45133	02/21/12	003082 PATSY THRELKELD	38.36
10	45134	02/21/12	001168 PEPSI MIDAMERICA	828.75
10	45135	02/21/12	001171 PERMA BOUND	85.85
10	45136	02/21/12	001178 PIPE PLUS	195.68
10	45137	02/21/12	001181 PITNEY BOWES, INC.	390.12
10	45138	02/21/12	001853 MEGAN PITTS	91.20
10	45139	02/21/12	000056 POCKET NURSE	13,535.00
10	45140	02/21/12	001209 QUILL PRESS COMPANY	271.56
10	45141	02/21/12	001214 RADIO SHACK	36.97
10	45142	02/21/12	002119 RANDAL SCHUTJER	80.00
10	45143	02/21/12	001637 JACK L RANDOLPH	168.00
10	45144	02/21/12	001233 RDJ SPECIALTIES INC	668.08
10	45145	02/21/12	002101 DANA REESE	35.28
10	45146	02/21/12	001254 RICHARDS BROTHERS	27.00
10	45147	02/21/12	001724 ROTARY CLUB OF WEST PLAINS	534.00
10	45148	02/21/12	000100 ROY'S HOME ENTERTAINMENT	112.00
10	45149	02/21/12	003174 JESSICA RUSSELL	20.08
10	45150	02/21/12	001283 SAH PRINTING	744.50
10	45151	02/21/12	000062 SCANTRON CORPORATION	260.41
10	45152	02/21/12	001308 SCHULTZ WOOD & RAPP	13,475.00
10	45153	02/21/12	001309 SCHWEGMAN OFFICE SUPPLY	3,572.73
10	45154	02/21/12	002842 SCIENTIFIC LEARNING CORP.	69.95
10	45155	02/21/12	001316 SEMINOLE RETAIL ENERGY SERVICE	4,638.22
10	45156	02/21/12	001317 SERVICE MASTER	1,785.38
10	45157	02/21/12	001323 SHATTINGER MUSIC COMPANY	375.84
10	45158	02/21/12	001326 SHEPHERD COMMUNICATIONS	60.00
10	45159	02/21/12	001327 SHERWIN WILLIAMS	49.72
10	45160	02/21/12	001639 KAREN J SHOLES	200.00
10	45161	02/21/12	001640 GREG SIMPKINS	841.87
10	45162	02/21/12	001343 SKEETER KELL SPORTING	910.00
10	45163	02/21/12	002623 SMBOA	200.00
10	45164	02/21/12	001642 BRENDA SMITH	260.00
10	45165	02/21/12	001641 SCOTT SMITH	257.95
10	45166	02/21/12	001643 LANA R SNODGRAS	392.46
10	45167	02/21/12	001354 SO.HOWELL CNTY AMBULANCE	1,000.00
10	45168	02/21/12	001361 SOFTPLAN SYSTEMS, INC.	2,215.00
10	45169	02/21/12	001362 SOFTWARE TECHNOLOGY INC	65.50
10	45170	02/21/12	003088 HARRY H SORG III	162.58
10	45171	02/21/12	003181 SOUTHERN MISSOURI NATURAL GAS	36.45
10	45172	02/21/12	003046 SPORTS TUTOR, INC.	130.00

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 CHECKS FROM 44961 TO 45214

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	45173	02/21/12	001833 SPRINGFIELD GROCER COMPANY	1,215.15
10	45174	02/21/12	001386 SPRINGFIELD PUBLIC SCHOOLS	100.00
10	45175	02/21/12	001391 SPRINGFIELD STAMP &	58.90
10	45176	02/21/12	001405 STEEL YARD INC	231.34
10	45177	02/21/12	001644 JOBY B STEELE	327.99
10	45178	02/21/12	000129 SUBWAY OF WEST PLAINS	306.38
10	45179	02/21/12	000155 TAN TAR A RESORT	300.00
10	45180	02/21/12	001846 LINDA TAYLOR	92.00
10	45181	02/21/12	001416 TEACHERS STORE & MORE	133.15
10	45182	02/21/12	003124 TERRI PEARSALL	100.00
10	45183	02/21/12	001425 THE BATTERY STATION LLC	93.75
10	45184	02/21/12	003037 THE UPS STORE	8.30
10	45185	02/21/12	001646 JULIE R THOMPSON	484.32
10	45186	02/21/12	001440 TIME & TALENT	79.68
10	45187	02/21/12	001450 TRASHWAGON EXPRESS	268.00
10	45188	02/21/12	000070 U.S. FOODSERVICE (SALEM)	845.95
10	45189	02/21/12	001467 UNIVERSITY OF MISSOURI	300.00
10	45190	02/21/12	001483 UPS	111.78
10	45191	02/21/12	001648 KAREN L VAUGHN	20.16
10	45192	02/21/12	002171 ARNOLD A WADE	64.00
10	45193	02/21/12	000072 WARDS NATURAL SCIENCE	1,078.71
10	45194	02/21/12	001850 DEANNA WATKINS	91.20
10	45195	02/21/12	001510 WEST PLAINS DAILY QUILL	336.75
10	45196	02/21/12	001512 WEST PLAINS ELECTRIC	2,328.60
10	45197	02/21/12	001520 WEST PLAINS MUSIC STORE	1,572.69
10	45198	02/21/12	001825 WEST PLAINS OCCUPATIONAL & INS	287.00
10	45199	02/21/12	001523 WEST PLAINS POSEY PATCH	50.00
10	45200	02/21/12	001524 WEST PLAINS PROPANE INC.	49.00
10	45201	02/21/12	001531 WEST PLAINS SUNRISE	237.00
10	45202	02/21/12	001532 WEST PLAINS VACUUM	67.99
10	45203	02/21/12	001533 WEST PLAINS WINNELSON CO	15.88
10	45204	02/21/12	003172 WHITE INDUSTRIES, INC.	84.40
10	45205	02/21/12	001536 WILBANKS TIRE	8.00
10	45206	02/21/12	001538 WILEY FENCE COMPANY	1,000.00
10	45207	02/21/12	001539 WILLARD HIGH SCHOOL	217.00
10	45208	02/21/12	002198 MARTHA A WILLIAMS	96.00
10	45209	02/21/12	003180 SHAWNEE WOLLERSHEIM	6.15
10	45210	02/21/12	001545 WOOD MECHANICAL INC.	25,141.00
10	45211	02/21/12	001546 WOODWORKERS SUPPLY	82.78
10	45212	02/21/12	000095 WORLD WIDE TECHNOLOGY IN	1,497.23
10	45213	02/21/12	003175 STEPHANIE WOTEN	24.80
10	45214	02/21/12	001551 XEROX CORPORATION	451.42

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 *****

343,759.13*

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 Accounts Payable COMPUTER Check Register

15:48:36 08 FEB 2012

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	179	02/08/12	000029 ACME BRICK CO.	541.08
CC	180	02/08/12	000160 ALLIED BUS SALES INC.	1,625.00
CC	181	02/08/12	003159 BAXTER'S LAKESIDE GRILLE	29.58
CC	182	02/08/12	000281 BUREAU OF EDUCATION	450.00
CC	183	02/08/12	003142 BUYEXTRAS.COM	34.90
CC	184	02/08/12	000288 C & S CLEANING SUPPLY	3,607.42
CC	185	02/08/12	003101 CASEY'S GENERAL STORE	7.45
CC	186	02/08/12	003161 CHEAPOAIR.COM	19.00
CC	187	02/08/12	003007 CHICK-FIL-A	6.29
CC	188	02/08/12	003023 COLTON'S STEAK HOUSE & GRILL	212.62
CC	189	02/08/12	003116 COTTAGE FLOWERS & INTERIORS	50.00
CC	190	02/08/12	000373 COUNTRY MART	169.29
CC	191	02/08/12	003154 CREATIONS ESPECIALLY FOR YOU	53.60
CC	192	02/08/12	000412 DECORATIONS FOR CELEBRA.	17.79
CC	193	02/08/12	000415 DEMCO INC	29.70
CC	194	02/08/12	000438 DOMINOS PIZZA	27.82
CC	195	02/08/12	003014 EL CHARRO WEST PLAINS	76.83
CC	196	02/08/12	003139 EPIC SPORTS, INC.	88.01
CC	197	02/08/12	003130 EYE ON EDUCATION	713.75
CC	198	02/08/12	000038 FALCON TECHNOLOGIES INC	22.67
CC	199	02/08/12	000531 FOLLETT LIBRARY RESOURCE	463.31
CC	200	02/08/12	000008 GE MONEY BANK/AMAZON	789.02
CC	201	02/08/12	000008 AMAZON.COM BOOKS	49.70
CC	202	02/08/12	003158 GOLDEN CORRAL	13.27
CC	203	02/08/12	003137 GOOD GIFTS INC.	26.81
CC	204	02/08/12	000586 GOPHER	115.77
CC	205	02/08/12	002471 HAMPTON INN HOTELS	233.80
CC	206	02/08/12	003128 HARDEE'S #34	15.39
CC	207	02/08/12	000640 HEARTLAND AUDIO-VISUAL/	93.00
CC	208	02/08/12	000719 HOWELL OREGON ELECTRIC	1,958.92
CC	209	02/08/12	003153 LAI LAI ASIAN BUFFET & DINING	6.96
CC	210	02/08/12	000966 M-F ATHLETIC CO. INC.	94.95
CC	211	02/08/12	000908 MAESP	253.00
CC	212	02/08/12	003157 MR. YENS	10.29
CC	213	02/08/12	000084 NASCO	527.37
CC	214	02/08/12	001103 NORCOSTCO, INC.	45.58
CC	215	02/08/12	002492 NSPRA	595.00
CC	216	02/08/12	001132 ORIENTAL TRADING CO.	121.98
CC	217	02/08/12	001694 OZARK CAFE	33.00
CC	218	02/08/12	003163 PARKSIDE ON ELLERY	320.00
CC	219	02/08/12	002965 PAYPAL/EBAY	214.00
CC	220	02/08/12	002668 PLAY IT AGAIN SPORTS	360.00
CC	221	02/08/12	001193 POSTMASTER	264.00
CC	222	02/08/12	001227 RAMEYS SUPERMARKET	23.78
CC	223	02/08/12	000058 RENAISSANCE LEARNING	179.40
CC	224	02/08/12	000058 RENAISSANCE LEARNING	77.74
CC	225	02/08/12	003138 SATELLITES PLUS CELLULAR	250.00
CC	226	02/08/12	000063 SCHOOL SPECIALTY	55.40
CC	227	02/08/12	000089 SKILLSUSA	1,017.00
CC	228	02/08/12	003169 SLD LIGHTING	400.20
CC	229	02/08/12	002991 STEAK 'N SHAKE	8.68
CC	230	02/08/12	000129 SUBWAY OF WEST PLAINS	77.69
CC	231	02/08/12	001425 THE BATTERY STATION LLC	62.50

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
Accounts Payable COMPUTER Check Register

15:48:36 08 FEB 2012

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	232	02/08/12	001432 THE RESORT	115.50
CC	233	02/08/12	003164 UNITED AIRLINES	668.40
CC	234	02/08/12	001485 USA TODAY	206.01
CC	235	02/08/12	002845 VERIZON WIRELESS	1,629.11
CC	236	02/08/12	001502 WALMART COMMUNITY	3,762.15
CC	237	02/08/12	001504 WEST MUSIC	89.92
CC	238	02/08/12	003168 WOODWIND & BRASSWIND	1,288.00

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE CC *****

24,299.40*

REVENUES VS. EXPENDITURES

This report includes the month of January.

Printed On: February 16, 2012

Total Revenue

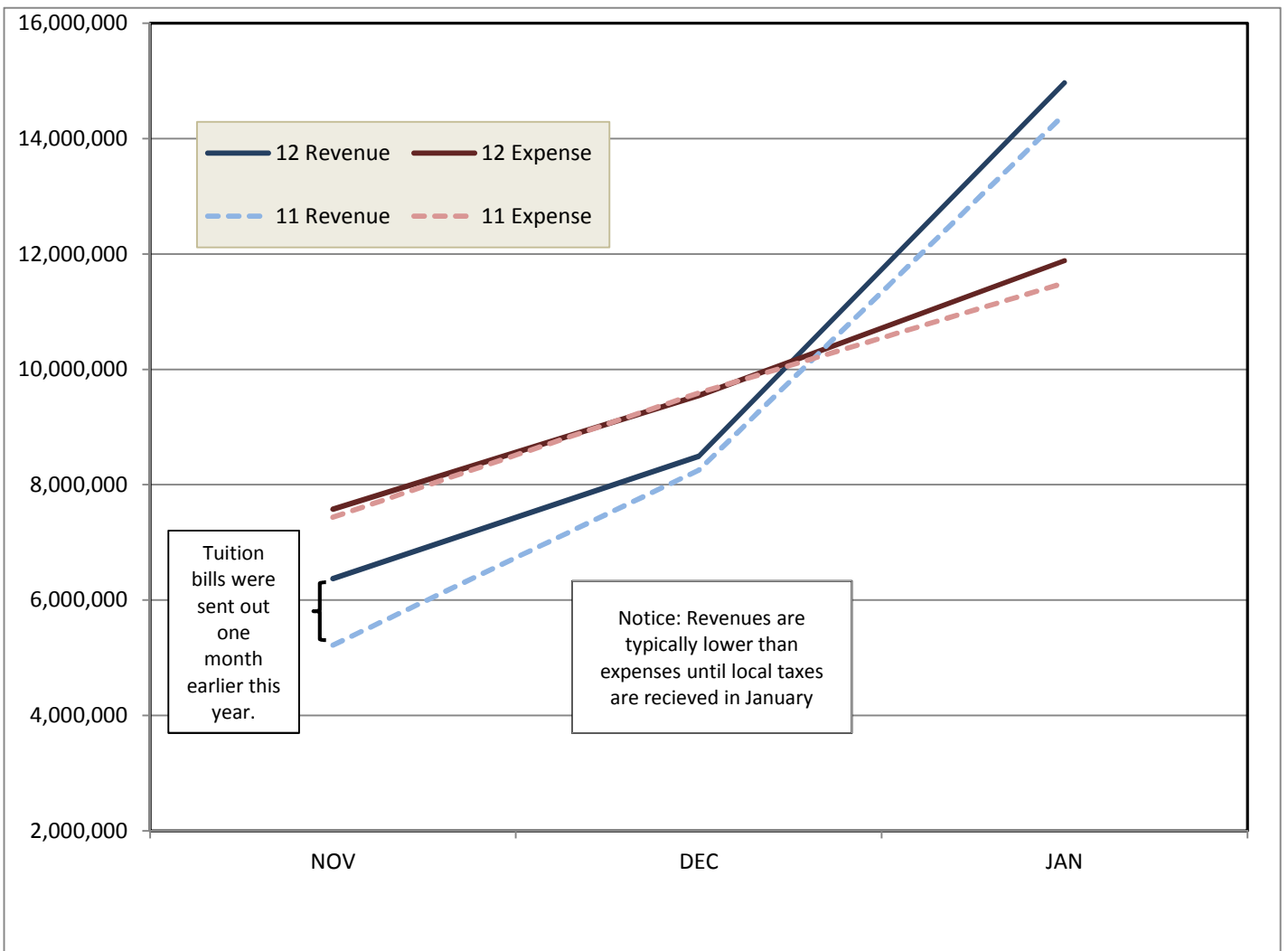
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2011	772,372	1,682,797	2,845,597	4,036,669	5,217,884	8,252,994	14,421,187	16,378,147	18,488,290	20,242,083	22,550,815	24,957,197
2012	707,688	1,843,125	2,833,081	4,074,470	6,369,706	8,492,224	14,969,444					

Total Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2011	552,113	1,429,373	3,403,441	5,603,335	7,437,174	9,590,852	11,495,988	13,682,476	15,851,712	17,742,559	19,581,175	25,012,916
2012	611,829	1,301,044	3,513,279	5,559,367	7,574,451	9,544,951	11,882,049					

Revenues less Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2011	220,259	253,424	-557,845	-1,566,666	-2,219,290	-1,337,858	2,925,199	2,695,671	2,636,578	2,499,524	2,969,640	-55,719
2012	95,860	542,081	-680,198	-1,484,897	-1,204,745	-1,052,726	3,087,395					



Program Evaluations

1. Homeless/Migrant
2. Special Education
3. Gifted Education
4. English as a Second Language

WEST PLAINS R-VII SCHOOL DISTRICT
PROGRAM EVALUATION

Date: February 10, 2012

Program: Homeless and Migrant

Program Evaluation Committee Members:

Pam Becker, School and Family Coordinator
Karen Sholes, Special Services Director
Jim Laughary, High School Principal
Ronnie Harper, Special Services Counselor, High School
Scott Smith, Middle School Principal
Jeanette Frey-Counselor-Middle School
Brad Owings, West Plains Elementary Principal
Michelle Miller-Counselor-Elementary School
Seth Huddleston-South Fork Principal
Megan Pitts – South Fork/Elementary Counselor

Program Description-Homeless:

The West Plains R-7 School District recognizes that homelessness alone should not be sufficient reason to separate students from the mainstream school environment.

Therefore, the district, in accordance with state and federal law and the Missouri state plan for education of the homeless, will give special attention to ensure that homeless students in the school district have access to a free and appropriate public education.

Homeless student are individuals who lack a fixed, regular and adequate nighttime residence and include the following:

- Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations are living in emergency or transitional shelters; are abandoned in hospital; or are awaiting foster care placement.
- Children and youths who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings.
- Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings.
- Migratory children who meet one (1) of the above-described circumstances.

If it is determined that a student is homeless our district is obligated to:

- Place the student in the school of best interest.
- Allow the student to enroll without regard to residence.

- Assign a staff member to meet the homeless student's needs.
- Have a policy to remove barriers to homeless students' education.
-

Additionally, MSIP requirements indicate that school personnel must be notified that the district does have a homeless coordinator and be informed of the duties of this position. Karen Sholes, Special Services Director, is the West Plains R-VII School District's homeless/migrant coordinator and the duties of her position are:

- To ensure that homeless children and youth enroll and succeed in the school of that agency.
- Homeless families, children and youth receive educational services, which they are eligible.
- Referrals to health care services, dental services, mental health services and other appropriate services.
- Ensures that disputes regarding placement or education of homeless children or youth be resolved in a timely fashion.

The homeless coordinator also ensures that disputes regarding placement or education of homeless children or youth be resolved in a timely fashion. These duties are specified in Board Policy IGBCA.

<http://policy.msbanet.org/westplains>

A person is designated in each building to maintain a list of identified homeless students. The list is submitted to the homeless coordinator to assist in completing the Homeless Children and Youth Census the district is required to submit annually.

The West Plains R-VII school District's homeless count as of January 1, 2011, indicates the following:

High School - 40

Middle School – 4

Elementary – 19

South Fork - 0

Program Description-Migrant

Migrant: Programs for migrant students, as required by law, are implemented by the West Plains R-7 School District by identifying migrant students and assessing the educational, health, and social needs of each identified student through utilizing information obtained through the family interview form (see attached). If a migrant student is identified by the district, the superintendent or designee will notify the State Director and request assistance if needed. Karen Sholes, Special Services Director, is the West Plains R-VII School District's migrant coordinator and the duties of her position are:

- To ensure that migrant children and youth enroll and succeed in the school of that agency.

- Migrant families, children and youth receive educational services, which they are eligible.
- Referrals to health care services, dental services, mental health services and other appropriate services.

The district provides the following:

- A full range of services to migrant students including, but not limited to special education, gifted education, language programs, counseling programs, elective classes, etc.
- A full range of services to migrant students including but not limited to vocational education, language programs, counseling programs, elective classes, etc.
- Provide migratory children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.
- To the extent feasible, provide advocacy and outreach programs to migratory students and their families and professional development for district staff.
- Provide parents an opportunity for meaningful participation in the programs.

The West Plains R-VII School District's migrant count as February, 2011, indicates the following:

PK-12th grade 0 students

Program Strengths

1. A handout supplying details about available services is provided to each homeless/migrant family when they enroll their children.
2. The Family/School Coordinator, Pam Becker, serves as the liaison between homeless/migrant families and available services in the community. If information beyond what is provided at enrollment is needed, staff members at all buildings refer the family to Ms. Becker.
3. Posters explaining services available to homeless/migrant families have been placed around town in priority areas such as the Health Department, Ozark Action, Hospital, etc.
4. A limited source of funding for transportation has been identified. The need for transportation must be deemed necessary by homeless coordinator and building administrator.

Program Concerns

Program Recommendations (including action steps, person(s) responsible, and time frame for completion of recommendations):

<u>Action Step</u>	<u>Person Responsible</u>	<u>Time Frame</u>
<u>Concern #1</u> Work with area agencies to develop a plan for homeless 17 years olds.	Pam Becker Karen Sholes Jay Skeeters	On-going

WEST PLAINS R-VII SCHOOL DISTRICT

2011-2012 SPECIAL EDUCATION PROGRAM EVALUATION

Date: February 6, 2012

Program: Special Services-Special Education

Program Evaluation Committee Members:

Administration

Karen Sholes
Brad Owings
Scott Smith
Seth Huddleston
Brenda Smith
Jim Laughary
Julie Thompson
Luke Boyer
John Mulford
Fred Czerwonka

South Fork Elementary

Sabrina Hicks

Elementary

Jennifer Randolph
Angela Johnson
Nancy Corkery
Andrea Bowers
Jaylene Quarti

Middle School

Shirley Dollins
Penny Fox-Jones
Kathy Long
Stephanie Cash
Peter Bryant
Amy Ross

High School

Susan York
Melanie Martin
Roy Moss
Kenny Judd
Stephanie Wood
Krista Robbins
Sheila Sparks
Joe Davis
Kathy Miller

Diagnostic Team

Stephanie Cloven
Tammie Harper
Kelly Jones
Karen Vaughn
Danny James
Cindy McFarland

Parents

Sara Stout
Patrick and Esther Hicks
Danny Lillo
Steve and Deborah Moore
Frances Russell
Mark and Jolene Brege

Program Description:

The West Plains R-VII Special Education Program is based on the Missouri Compliance Plan Model. It is specifically designed instruction, at no cost to the parents, to meet the unique needs of a child with a disability, including instruction conducted in the classroom, in the home, in hospitals and institutions, in other setting and instruction in physical education.

Public schools in the State of Missouri are required to provide a free and appropriate public education to all students with disabilities, including those attending private/parochial schools, to all eligible children with disabilities between the ages of 3 and 21. The public school assures that to comply with the full educational opportunity goal, services for students 3 to 21 will be fully implemented. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and your child with a developmental delay.

Public schools in the state of Missouri are also required to conduct an annual census of all children with disabilities from birth to age twenty-one (21) that reside in the district. This census must be compiled by December 1 of each year. This information is treated as confidential and must include: name of child; parent/legal guardian's name and address; birth date and age of child; the child's disability; and services provided to the child.

Program Objectives and Goals:

1. To increase the percent of students scoring at the Advanced and Proficient Levels on the Missouri Assessment Program (MAP) and Missouri Assessment Program-Alternative (MAP-A).
2. To maintain the drop out rate to 3% or below.
3. To increase the graduation rate for students with disabilities.
4. To increase the opportunities for students to receive special education services in the mainstream classroom.

Program Evaluation Criteria:

1. Students in the Advanced and Proficient Levels will increase.
2. Opportunities for students with IEPs to participate more in the regular classroom setting will increase.

Data to be Collected and Analyzed for Evaluation:

1. Special Education District Profile
2. Input from staff and parents

Program Strengths:

2010-2011 Special Education Profile from DESE indicates criteria were **met** in the following areas:

3. Percent of children with IEPs served in separate settings.
4. Participation rate for children with IEPs on statewide assessment for Communication and Mathematics.
5. Dropout rate for students with disabilities.
6. Graduation rate for students with disabilities.

Program Concerns:

2010 Special Education Profile from DESE indicates criteria were **not met** in the following areas:

1. Proficiency rate for children with IEPs on statewide assessments- Communication Arts and Math-grades 3-5.
2. The number of students with IEPs removed from regular class less than 21% of the day.
3. The number of students with IEPs removed from regular class less greater than 60% of the day.

Process for Dissemination Findings of Evaluation:

1. Special education staff meeting
2. Building level faculty meeting
3. Board meeting

Program Recommendations from 2010-2011 School Year (including action steps, person(s) responsible, time frame for completion of recommendations and outcome):

<u>Action Step</u>	<u>Person Responsible</u>	<u>Time Frame</u>	<u>Outcome</u>
<u>Concern #1</u> Curriculum that aligns with the regular education curriculum in Math and Communication Arts for grades K-6 will be reviewed for possible purchase.	Karen Sholes Dr. Julie Thompson Dr. Owings Scott Smith	January-August 2011.	New Math and Reading curriculum implemented in August 2011.
<u>Concern #3</u> Special Education teachers and regular education teachers will attend a presentation on Co-Teaching in the High School Content areas. The program will be considered for implementation.	Karen Sholes Jim Laughary 10 special education and regular education high school teachers.	On-going	Co-teaching currently implemented in several classes: 2 math 2 science 1 history

<u>Concern #2</u>	High School Special Education Staff Jim Laughary Special Education Process Coordinators	On-going	Added Special Education Counselor at the High School level to improve services and tracking of Special Education Students.
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Program Recommendations from 2011-2012 School Year (including action steps, person(s) responsible, time frame for completion of recommendations and outcome):

<u>Action Step</u>	<u>Person Responsible</u>	<u>Time Frame</u>
<u>Concern #3</u> Continued implementation of the Co-teaching model at the high school will require additional professional development for special education and regular education teachers.	Karen Sholes Jim Laughary	On-going
<u>Concern #1</u> Investigate the possibility of offering the Fast Forward program to special education students.	Dr. Owings Dr. Thompson Karen Sholes	Prior to beginning of the 2012-2012 school year.

DESCRIPTION OF PROVIDED SERVICES:

Speech and Language Pathologist

Teaches and parents for evaluation of sound usage, language skills, voice quality, and fluency of speaking refer students to the speech and language pathologist. Students in need of speech and language services meet with the pathologist for individual or small group classes.

Teacher of Emotionally Disturbed

A behavioral disorders program is to help children who have specific behavior tendencies or patterns that may affect their learning in the regular classroom. This program is supported with state and federal funds. Children must be tested and parents are invited to attend a staffing where it is determined whether the child is placed in the resource program. Parent permission is required in writing before students are placed in the program.

Teacher of Specific Learning Disability

A learning disability teacher is to help children who have special learning patterns. This program is supported with state and federal funds. Children must be tested and parents are invited to attend a staffing where it is determined whether the child is placed in the resource program. Parent permission is required in writing before students are placed in the program.

Teacher of Intellectual Delays

An ID program is designed to aid students who perform at a level significantly lower than their peers. Specialized instruction is given to help them develop their maximum skills levels. This program is supported with state and federal funds. Children must be tested and parents are invited to attend a staffing where it is determined whether the child is placed in the resource program. Parent permission is required in writing before students are placed in the program.

WEST PLAINS R-VII SCHOOL DISTRICT

PROGRAM EVALUATION

Date: February 10, 2012

Program: Gifted Education Services

Program Evaluation Committee Members:

Pam Hessee-Gifted Instructor-Elementary-South Fork-Middle School

Ronnie Harper-Gifted Resource Educator-High School

Karen Sholes, Special Services Director

Jim Laughary, High School Principal

Scott Smith, Middle School Principal

Jeanette Frey-Counselor-Middle School

Brad Owings, West Plains Elementary Principal

Michelle Miller-Counselor-Elementary School

Seth Huddleston-South Fork Principal

Megan Pitts-South Fork/Elementary Counselor

Program Objectives and Goals: -West Plains High School

1. Direct the instruction of individuals or small groups of identified gifted students
2. Provide services targeting the social/emotional needs of identified gifted students
3. Provide college/career counseling
4. Assist in the selection/planning/scheduling of college entrance exams
5. Assist in researching/planning/scheduling educational options such as dual credit
6. Assist with post-secondary school research/selection, admissions procedures, and completing scholarship applications
7. Monitor identified students' progress in any of the above activities
8. Work with regular classroom teachers to modify regular classroom curriculum to meet the needs of identified gifted students.

Program Description – services 40 students

The GES program at West Plains High School is available two (2) days a week for 1st hour through 7th hour. Students participate in group activities during zero hour and all lunch periods. Activities are geared to meet student needs and the program objectives. The remainder of the GES program time is spent working with individual GES students and providing assistance to faculty members.

Program Strengths:

Makes information on scholarships and opportunities readily available.

1. Provides individual counseling
2. Provides tutoring
3. Promotes interaction between students of different ages
4. Offers a “supportive environment,” “safe haven,” “relaxed atmosphere,” “stress free environment”

5. Provides assistance with college planning and testing
6. Provides assistance with scholarship searches
7. Houses a reference library of books and CD's on career planning, college information and college entrance exams
8. Responsive to needs of gifted students
9. Develops lessons geared to student needs and requests
10. Provides guest speakers
11. Sponsors campus visits to various universities in Missouri.
12. Promotes a quiet place to complete assignments
13. Offers challenging strategy games in a non-competitive atmosphere
14. Promotes an atmosphere for interesting discussions
15. Provides access to the Internet
16. Provides access to an electric typewriter for completing applications
17. Promotes cultural diversity awareness
18. Works with local civic groups to make opportunities available and known to students

Program Concern:

1. The GES program is not available every day
2. Group time is limited
3. Not all GES students take advantage of group activities

Process for Dissemination Findings of Evaluation:

1. Gifted staff meeting
2. Building level faculty meeting
3. Board meeting

Program Objectives and Goals:

SOAR Gifted 1-4 at the West Plains Elementary and K-6th grade at South Fork Elementary

1. The program's purpose is to identify academically gifted students, including at risk, low socioeconomic, ESL and twice exceptional students with learning disabilities.
2. The program is to provide academic challenges as well as addressing the social/emotional of gifted students.
3. Develop critical thinking, reasoning, problem solving and logic skills to increase test scores
4. To develop creativity as an outlet for intellectual needs
5. Increase student attendance at the elementary level by developing personal growth and social skills needed for the individual gifted personalities.
6. To overall reduce the drop out rate of at risk gifted students by identifying and serving their individual needs through out elementary and middle school
7. To develop communication skills so gifted students can increase their achievement and show their ability
8. Develop research, communication, and presentation and technology skills to use with daily educational experiences.

Program Description – serves 41 students

1. To meet the needs of the gifted students with activities which enable them to operate at complex levels of the thought processes...
2. To develop critical thinking skills, creative thinking skills, analytical and organizational skills.
3. Opportunities for divergent production
4. Challenging group and individual work which demonstrates process/product outcomes
5. Discussions with intellectual peers of their own age as well as older individuals.
6. The opportunity to see interrelationships in all bodies of knowledge
7. Special course topics in areas of strength and interest which accelerate the pace and depth of the content
8. Greater exposure to new areas of learning within and outside the school structure
9. Opportunities to apply abilities to real problems
10. Skills in critical thinking, creative thinking, research, problem solving, coping with exceptionality, decision-making and leadership

SOAR Curriculum is divided into three segments.

- In **Higher Order Thinking Skills**, the students participate in different types of problem solving; learn to use various critical thinking and analytical skills, as well as time management and organization skills.
- In **Affective Needs of Gifted Students**, the student work to understand themselves, their high ability level, strength and weaknesses as well as learning to relate to others
- During the **Major Units** portion of the day, the students are exposed to various areas of study throughout the year. These interest areas are either not in the everyday classroom curriculum or not in the depth of learning that we will investigate throughout the year.
- Each major unit has tasks for the students to create with a focus on using higher level thinking skills and developing unusual products for their age level. The second segment focuses directly on enhancing and developing students' thinking skills through inquiry. The third segments focuses on the affective area with the gifted student's need for a better understanding and appreciate individual differences in others, to learn to work in a group setting, and to understand how he/she fits into society.

Program Strengths:

1. The program is tailored to meet the needs of individual student needs
2. The program is state assisted and meets the state criteria for MSIP guidelines
3. Students have availability and resources to develop skills in the areas of research, technology, communication and creativity at their own level and speed

Program Concerns:

1. Having only one teacher in the Middle, Elementary and South Fork Schools limits availability of the teacher to students when needs arise.
2. Additional in-services/workshops on characteristics of a gifted child are needed for parents, teachers and support staff.
3. Technology being utilized is outdated due to the age of equipment and often not

- in working order.
4. Limitation of facility space, access to water and various equipment needs.

Program Objectives and Goals: SEARCH Gifted 5-8

1. To meet the needs of the gifted students with activities which enable them to operate at complex levels of thought and feelings.
2. Gives student opportunities for divergent thinking and production.
3. The program's purpose is to identify academically gifted students, including at risk, low socioeconomic, ESL and twice exceptional students with learning disabilities.
4. The program is to provide academic challenges as well as addressing the social/emotional needs of gifted students.
5. Develop critical thinking, reasoning, problem solving and logic skills to increase test scores
6. To develop creativity as an outlet for intellectual needs
7. Increase student attendance by developing personal growth and social skills needed for the individual gifted personality.
8. To reduce the drop out rate of at risk gifted students by identifying and serving their individual needs through out elementary and middle school
9. Develop research, communication, presentation and technology skills to use with daily educational experiences.
10. Develop critical thinking, reasoning, problems solving and logic skills to increase test scores
11. Develop creativity as an outlet for intellectual needs
12. Increase student attendance at the middle school level by developing personal growth and social skills needed for the individual gifted personalities
13. Develop technology skills to use with daily experiences
14. To overall reduce the drop out rate of at risk gifted students by identifying and serving their individual needs throughout elementary and middle school

Program Description:

1. To meet the needs of the gifted students by activities which enable them to operate at complex levels of thought and feeling
2. Opportunities for divergent production
3. Challenging group and individual work which demonstrates process/product outcomes
4. Discussions with intellectual peers
5. The opportunity to see interrelationships in all bodies of knowledge
6. Special courses in areas of strength and interest which accelerate the pace and depth of the content
7. Greater exposure to new areas of learning within and outside the school structure
8. Opportunities to apply abilities to real problems
9. Skills in critical thinking, creative thinking, research, problem solving, coping with exceptionality, decision-making and leadership

The SEARCH curriculum is taught in four-year cycles. During the four years that students that are in the Middle School gifted program, they will be exposed to all the Science GLE's that have been set forth by the state of Missouri's Department of Elementary and Secondary Education that are to be covered between fifth and eighth

grade. To meet the students' gifted needs these objectives will be investigated with a focus on using higher-level thinking skills and developing unusual products for their age level. Units of study will be delivered in an investigative "hands-on" approach. Technology and field trips will be used as needed to expose students to hands-on learning. Students will be challenged to increase ability to function in relationships with others.

Program Strengths:

1. The program is tailored to meet the needs of individual students
2. The program is state assisted and meets the state criteria guidelines
3. Students have availability and resources to develop skills in the areas of science, technology, communication and creativity

Program Concerns:

1. One teacher in Middle School, Elementary and South Fork limits availability of the teacher to students when at risk needs arise
2. Limited time to provide in-services/workshops for classroom teachers on the characteristics, needs and risks of gifted adolescents
3. Some of the technology being utilized is outdated
4. Facility limitation in the lack of running water, science lab tables and storage
5. Lack of time to establish parent/gifted association

Program Recommendations (including action steps, person(s) responsible, and time frame for completion of recommendations):

<u>Action Step</u>	<u>Person Responsible</u>	<u>Time Frame</u>
<u>Concern #1</u> Appropriate administrators will study the need for a full time gifted teacher for each building (Middle School, Elementary/South Fork, and High School)	Superintendent Board Directors Assistant Superintendent Special Services Director	On-going
<u>Concern #2</u> Gifted teachers and the PDC committee will work together to incorporate increased education of gifted characteristics in teacher in-service/workshops	Director of Special Services Gifted Teaching Staff PDC Committee	Prior to PDC planning for 2012-2013 school year

<u>Concern #3</u> Appropriate administrators will study the need for updating current technological equipment being utilized.	Special Services Director Building Administrators	On-going
<u>Concern #4</u> West Plains R-VII School Board, patrons, and administration will study the need for future facility growth.	West Plains R-VII School Board West Plains R-VII School Patrons Administration	On-going
<u>New Idea</u> Investigate possibility of adding International Baccalaureate program as alternative to the High School Gifted program	Special Services Director High School Principal Special Services Counselor	Prior to beginning of the 2012-2013 school year

WEST PLAINS R-VII SCHOOL DISTRICT

PROGRAM EVALUATION

Date: February 10, 2012

Program: ESL/ELL/ESOL

Program Evaluation Committee Members:

Zoe Clinton, ESL Instructor-Districtwide
Karen Sholes, Director of Special Services
Jim Laughary, High School Principal
Ronnie Harper, Special Services Counselor
Scott Smith, Middle School Principal
Jeanette Frey-Counselor-Middle School
Brad Owings, West Plains Elementary Principal
Michelle Miller-Counselor-Elementary School
Seth Huddleston-South Fork Principal

Program Objectives and Goals:

1. To increase student's ability to speak the English language
2. To provide parents/guardians information regarding instructional programs available for not only their child but for them to utilize to become a part of our community
3. To assess students to determine placement in appropriate classroom environment
4. Parents to be actively involved with their child's education

Program Description:

ESL/ELL/ESOL-The West Plains R-7 School District recognizes the need to provide equal educational opportunities for all students in the district. Therefore, if the inability to speak and understand the English language due to national origin or non-English speaking environments excludes a student from effective participation in the educational programs offered by the district, the district takes appropriate action to rectify the English language deficiency in order to provide the student equal access to its programs.

The district provides the following:

- Student identification through the use of a Student Home Language survey. All new and currently enrolled students complete the Home Language Survey in each campus location. The building administrator will implement procedures to ensure the completion of the survey on an annual basis.
- Any student who indicates the use of language other than English will be assessed for English proficiency using the state-provided assessment WAP-T Screening. The assessment includes all the modalities of reading, writing, listening, and speaking.
- Determination of appropriate instructional environment for ESL/ELL/ESOL students. Types of services provided by the district are, but not limited to, bilingual or ESL/ELL/ESOL paraprofessional help, tutoring, ESL/ELL/ESOL

instruction, , and personal interpreter to accompany student in regular classroom setting, based on individual need.

- Annually assess the English proficiency of ESL/ELL/ESOL students and monitor the progress of students receiving ESL/ELL/ESOL or bilingual instruction in order to determine their readiness for the mainstream classroom environment.
- Provide parent with notice and information regarding the instructional program as required by law. Parental involvement will be encouraged and parents will be regularly apprised of their child's progress.

Program Evaluation Criteria:

1. Parents/guardian will become actively involved with their child education
2. Assessments administered yearly will show an increase of proficiency of the English language.

Data to be Collected and Analyzed for Evaluation:

1. ESL/ELL/ESOL District Profile
2. The ACCESS assessment administered annually in the spring
3. Programs and courses available to ESL/ELL/ESOL students

Program Strengths:

1. School District has employed a full time ESL/ELL/ESOL Educator
2. Students have an increased time to receive ESL/ELL/ESOL instruction from a certified ESL/ELL/ESOL instructor.
3. Interpreters are available for most languages.

Program Concern:

1. Parents need access to information about opportunities to learn English.
2. ESL parents access to materials in native languages i.e. enrollment, services provided by district, etc.
3. Teachers need additional training in helping ESL students acclimate to the classroom.
4. ESL classroom facilities are lacking in technology.

Process for Dissemination Findings of Evaluation:

1. Building level faculty meeting
2. Board meeting

Program Recommendations (including action steps, person(s) responsible, and time frame for completion of recommendations):

<u>Action Step</u>	<u>Person Responsible</u>	<u>Time Frame</u>
<u>Concern #1 and #2</u> Appropriate personnel will study the need for classes, workshops, in-services, etc. to assist parents to become active in their child's education	Director of Special Services Building Level Administrators ESL/ELL/ESOL Educator Language Interpreters Family-School Coordinator	On-going
<u>Concern #4</u> Technology needs to be updated or added to the ESL classrooms	Special Services Director Building Administrators	On-going
<u>Concern #3</u> Additional training will be provided to classroom teachers on techniques to successfully include ESL students.	Special Services Director Building Administrators	On-going
<u>Concern # 1 and #2</u> Investigate the possibility of providing curriculum materials in native languages to parents.	Special Services Director Dr. Thompson	On-going

Resignations

Linda Collins

Kathy Gribbsby

Allison LaFevers

Vicki Lawrence

Kathy Long

Kimberly Harris

Pam Hessee

Kenny Judd

Roy Moss

Randy Schutjer

Brenda Smith

Melinda Vance

Sharon Waddell

Brent Whitwell

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EXPLANATION: STAFF/STUDENT RELATIONS

Senate Bill 54 (2011), Senate Bill 1 (2011 Special Session) and the contents of this policy have received an extreme amount of media attention. For this reason, MSBA recommends that administrators and Board members read this policy carefully, discuss the policy with the employees impacted, and consult the district's private attorney prior to adopting this policy.

This policy was revised for clarity and to incorporate changes to the law made by Senate Bill 1 (2011), which was passed in the special legislative session this fall and repealed some (but not all) of the requirements in Senate Bill 54 (2011). Senate Bill 1 requires:

162.069.1. Every school district shall, by **March 1, 2012**, promulgate a written policy concerning employee-student communication. Such policy shall include, but not be limited to, the use of electronic media and other mechanisms to prevent improper communications between staff members and students.

This law obviously leaves much discretion to each district to decide what is in the district's policy. MSBA has included some recommended limitations on employee-student communications and communications using electronic media, but these are just recommendations. MSBA strongly recommends that the district read these recommendations carefully and determine whether they adequately meet the district's needs while also providing guidance to district staff regarding maintaining professional boundaries with students.

By **July 1, 2012**, Senate Bill 54, § 162.069(2), RSMo., requires every district to include in staff training the following:

A component that provides up-to-date and reliable information on identifying signs of sexual abuse in children and danger signals of potentially abusive relationships between children and adults. The training shall emphasize the importance of mandatory reporting of abuse under section 210.115 including the obligation of mandated reporters to report suspected abuse by other mandated reporters, and how to establish an atmosphere of trust so that students feel their school has concerned adults with whom they feel comfortable discussing matters related to abuse.

MSBA has added a training section to this policy as well as to policy AC to address this new requirement.

MSBA has also amended this policy for clarity and to address implementation concerns shared by districts, including situations where staff members are related to students or regularly work with students outside the school environment.

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MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

	Board Secretary		Business Office	X	Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
X	Human Resources	X	Principals		Library/Media Center
X	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications	X	Technology

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STAFF/STUDENT RELATIONS

Definitions

Educational Purpose – A reason associated with the staff member's duties in the district including, but not limited to: counseling, the treatment of a student's physical injury, or coordination of an extracurricular activity, depending on the staff member's job description.

Staff Member – For the purposes of this policy, a staff member is a district employee or volunteer individual employed by the district, including part-time and substitute employees and student teachers.

Student – For the purposes of this policy, the term "student" only applies to a student Individuals currently attending school enrolled in the West Plains R-VII School District.

Educational Purpose – An activity reasonably considered to be part of the staff member's duties in the district including, but not limited to, counseling and the treatment of a student's physical injury, depending on the employee's job description.

General

Staff members are expected to maintain courteous and professional relationships with students. All staff members have a responsibility to provide an atmosphere conducive to learning through consistently and fairly applied discipline and the maintenance of physical and emotional boundaries with students. These boundaries will must be maintained regardless of the student's age, the location of the activity, whether the perceived consensual nature of student allegedly consents to the relationship, the location of the activity or whether the staff member directly supervises the student. Maintaining these boundaries is an essential requirement for employment in the district.

Although this policy applies to the relationships between staff members and district students, staff members who inappropriately interact with any child may be disciplined or terminated when the district determines such action is necessary to protect students.

Staff members will maintain these physical and emotional boundaries unless there is an educational purpose justifying deviation from these standards. When such justification exists, the staff member must be prepared to articulate the appropriate educational purpose of the deviation and must demonstrate that appropriate precautions were taken. When possible, the staff member should consult his or her supervisor prior to engaging in behaviors or activities that might violate professional boundaries. Such notification is not required when a behavior is part of the employee's duties. For example, a nurse does not need to notify a supervisor each time he or she must be alone with a student to provide nursing care.

Absolute Prohibitions

There are some interactions between staff members and students that are never acceptable and are absolutely prohibited including, but not limited to:

1. Touching, caressing, fondling or kissing students in a sexual or sexually intimate manner.
2. Dating a student or discussing or planning a future romantic or sexual relationship with a student. The district may presume that this provision has been violated if a staff member begins a dating or sexual relationship with a student immediately after graduation or immediately after a student has left the district.
3. Making sexual advances toward a student or engaging in a sexual relationship with a student.
4. Engaging in any conduct that constitutes illegal harassment or discrimination as defined in policy AC or that could constitute a violation of that policy if pervasive.
5. Engaging in any conduct that violates Board policies, regulations or procedures or constitutes criminal behavior.

Exceptions to This Policy

The goal of this policy is to protect students from harm and staff members from allegations of misconduct by requiring staff members to maintain professional boundaries with students. The district does not intend to interfere with or impede appropriate interactions between staff members and students.

An emergency situation or an educational purpose might justify deviation from some of the professional boundaries set out in this policy. Likewise, staff members might be related to students or have contact with students outside the school environment through friends, neighborhood or community activities, or participation in civic, religious or other organizations. These contacts might justify deviation from some of the standards set in this policy, but under no circumstance will an educational or other purpose justify deviating from the "Absolute Prohibitions" section of this policy.

The staff member must be prepared to articulate the reason for any deviation from the requirements of this policy and must demonstrate that he or she has maintained an appropriate relationship with the student. To avoid confusion, the district encourages staff members to consult with their supervisors prior to engaging in behaviors or activities that might violate professional boundaries as defined in this policy.

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Violations **Failure to Maintain Boundaries**

Unless an educational purpose exists **or an exception as defined in this policy applies**, examples of situations where professional physical and emotional boundaries are violated include, but are not limited to:

1. Being alone with a student in a room with a closed or locked door or with the lights off ~~on district property, in district transportation or any time the employee is serving in his or her capacity as an employee.~~ **Counselors or others who need to work with students confidentially must discuss with their supervisors the appropriate manner of meeting with students.**
2. ~~Caressing, fondling or kissing students.~~
3. ~~Dating a student or discussing or planning a future romantic or sexual relationship with a student.~~
4. ~~Making advances toward a student or engaging in a sexual relationship with a student.~~
25. Meeting students in non-work settings without the parent/guardian being present, even if the parent/guardian grants permission.
36. Associating with students in any setting ~~that involves the use of~~ **where students are provided, are consuming or are encouraged to use or consume** alcohol, tobacco, **or drugs or any other product or service prohibited to minors.**
47. ~~Discussing~~ **Communicating with students about** sexual topics ~~with students~~ verbally or by any form of written, pictorial or electronic communication.
58. Discussing the staff member's personal problems with **or in the presence of** students.
69. Sponsoring parties for students outside of school unless as part of an extracurricular activity that is appropriately supervised by additional staff members.
710. ~~Telling sexual jokes or engaging in conversation that includes sexual innuendos verbally or by any form of written, pictorial or electronic communication.~~ **Inviting students to the staff member's home.**
811. Being present when students are fully or partially nude.
912. Sending students on personal errands.

- ~~10~~13. Allowing ~~the~~a student to drive the staff member's vehicle.
11. Providing a student (other than the staff member's children, stepchildren or other children living in the staff member's home) transportation in the staff member's personal vehicle without a supervisor's approval, unless another staff member or the student's parent/guardian is also present in the vehicle.
- ~~14.~~ Providing students with private cell phone numbers or e-mail addresses without the prior approval of a supervisor.
- ~~12~~15. Allowing any student to engage in behavior that would not be tolerated if done by other similarly situated students.
- ~~13~~16. Giving gifts to individual students.
- ~~14~~17. Frequently pulling a student from another class or activity to be with the staff member.

Additionally, staff members may not:

- ~~1.~~ Knowingly allow students access to the staff member's personal social networking website or webpage that discusses or portrays sex, nudity, alcohol or drug use or other behaviors associated with the staff member's private life that would be inappropriate to discuss with a student at school.
- ~~2.~~ Knowingly grant students access to any portion of the member's personal social networking website or webpage that is not accessible to the general public.
- ~~3.~~ Post information about identifiable students on a personal website or webpage on a social networking site without the permission of a supervisor.

Electronic Communication

Staff members are encouraged to communicate with students and parents/guardians for educational purposes using a variety of effective methods, including electronic communication. As with other forms of communication, staff members must maintain professional boundaries with students while using electronic communication regardless of whether the communication methods are provided by the district or the staff member uses his or her own personal electronic communication devices, accounts, webpages or other forms of electronic communication.

The district's policies, regulations, procedures and expectations regarding in-person communications at school and during the school day also apply to electronic communications for educational

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purposes, regardless of when those communications occur. Staff communications must be professional, and student communications must be appropriate. Staff members may only communicate with students electronically for educational purposes between the hours of 6:00 a.m. and 10:00 p.m. Staff members may use electronic communication with students only as frequently as necessary to accomplish the educational purpose.

1. When communicating electronically with students for educational purposes, staff members must use district-provided devices, accounts and forms of communication (such as computers, phones, telephone numbers, e-mail addresses and district-sponsored webpages or social networking sites), when available. If district-provided devices, accounts and forms of communication are unavailable, staff members communicating electronically with students must do so in accordance with number two below. Staff members may communicate with students using district-provided forms of communication without first obtaining supervisor approval. These communications may be monitored. With district permission, staff members may establish websites or other accounts on behalf of the district that enable communications between staff members and students or parents/guardians. Any such website or account is considered district sponsored and must be professional and conform to all district policies, regulations and procedures.
2. A staff member's supervisor may authorize a staff member to communicate with students using the staff member's personal telephone numbers, addresses, webpages or accounts (including, but not limited to, accounts used for texting) to organize or facilitate a district-sponsored class or activity if the communication is determined necessary or beneficial, if a district-sponsored form of communication is not available, and if the communication is related to the class or activity. The district will provide notification to the parents/guardians of students participating in classes or activities for which personal electronic communications have been approved. Staff members may be required to send the communications simultaneously to the supervisor if directed to do so. Staff members are required to provide their supervisors with all education-related communications with district students upon request.
3. Staff use of any electronic communication is subject to the district's policies, regulations and procedures including, but not limited to, policies, regulations, procedures and legal requirements governing the confidentiality and release of information about identifiable students. Employees who obtain pictures or other information about identifiable students through their connections with the district are prohibited from posting such pictures or information on personal websites or personal social networking websites without permission from a supervisor.
4. The district discourages staff members from communicating with students electronically for reasons other than educational purposes. When an electronic communication is not for

educational purposes, the section of this policy titled "Exceptions to This Policy" applies, and if concerns are raised, the staff member must be prepared to demonstrate that the communications are appropriate. This policy does not limit staff members from communicating with their children, stepchildren or other persons living within the staff member's home who happen to be students of the district.

Consequences

Staff members who ~~engage in any of the above behaviors or in any other conduct that intrudes on a student's physical or emotional boundaries without a valid educational or health purpose~~ violate this policy will be disciplined, up to and including termination of employment. Depending on the circumstances, the district may report staff members to law enforcement and the Children's Division (CD) of the Department of Social Services for further investigation, and the district may seek revocation of a staff member's license(s) with the Department of Elementary and Secondary Education (DESE).

Reporting

Any person, including a student, who has concerns about or is uncomfortable with a relationship or activities between a staff member and a student should bring this concern immediately to the attention of the principal, counselor or staff member's supervisor. If illegal discrimination or harassment is suspected, the process in policy AC will be followed.

Any staff member who possesses knowledge or evidence of possible violations of this policy must immediately make a report to the district's administration. All staff members who know or have reasonable cause to suspect child abuse shall immediately report the suspected abuse in accordance with Board policy. Staff members must also immediately report a violation or perceived violation of the district's discrimination and harassment policy (AC) to the district's nondiscrimination compliance officer. Staff members may be disciplined for failing to make such reports.

The district will not discipline, terminate or otherwise discriminate or retaliate against a staff member for reporting in good faith any action that may be a violation of this policy.

Training

The district will provide training to district staff that includes current and reliable information on identifying signs of sexual abuse in children and potentially abusive relationships between children and adults. The training will emphasize legal reporting requirements and cover how to establish an atmosphere where students feel comfortable discussing matters related to abuse.

* * * * *

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Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 10/16/2001

Revised: 09/21/2004; 04/20/2010;

Cross Refs: AC, Prohibition Against Illegal Discrimination and Harassment
JG, Student Discipline
JHG, Reporting and Investigating Child Abuse/Neglect

Legal Refs: §§ 162.069, 168.114, 210.115, RSMo.
Ross v. Robb, 662 S.W.2d 257 (1983)
Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999)
Gebser v. Lago Vista Ind. Sch. Dist., 524 U.S. 274 (1998)

West Plains R-VII School District, West Plains, Missouri



2012-13 School Calendar

West Plains Schools

For more info visit www.ZIZZERS.org

JULY 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
AUGUST 2012						
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SEPTEMBER 2012						
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30						
OCTOBER 2012						
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28	29	30	31			
NOVEMBER 2012						
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25	26	27	28	29	30	
DECEMBER 2012						
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30	31					

Aug. 8, 9	Registration – High School
Aug. 8, 9	Registration – Middle School & WP Elementary (New students only)
Aug. 9	West Plains Elementary Kindergarten Open House
Aug. 13, 14, 15	Teacher Workshop
Aug. 14	South Fork Open House (5:00 – 6:30 PM)
Aug. 14	WP Elementary Open House (5:30 – 7:00 PM)
Aug. 14	Middle School Open House (6 – 7:30 PM)
Aug. 14	High School Open House (6:30 – 8:00 PM)
Aug. 16	Classes Begin
Sept. 3	Labor Day (No School)
Sept. 17	Teacher In Service (No School)
Oct. 12	End of First Quarter (40 Days)
Oct. 18	Issue Grade Cards
Oct. 19	Parent / Teacher Conferences (No School)
Oct. 31	Teacher In-Service (No School)
Nov. 19-23	Fall Break (No School)
Dec. 21	End of Second Quarter (43 Days)
Dec. 22 –Jan.6	Christmas Vacation-No School
Jan. 4	Teacher In-Service (No School)
Jan. 7	School Resumes after Christmas Break
Jan. 11	Issue Grade Cards
Jan. 21	Dr. Martin Luther King Holiday (No School)
Feb. 15	Teacher In-Service (No School)
Feb. 18	President's Day (No School)
Mar. 8	End of Third Quarter (42 days)
Mar. 15	Issue Grade Cards
Mar. 11-15	Spring Break (No School)
Mar. 29	Spring Break (No School)
Apr. 1	Spring Break (No School)
May 14	8th Grade Promotion - Middle School
May 16	12th Grade Graduation - West Plains High School
May 16	End of Fourth Quarter (41 days)
May 16	Last Day of Classes (4 hour day, dismiss 12:15pm)

First Semester		Second Semester	
August	12	January	18
September	18	February	18
October	21	March	15
November	17	April	21
December	15	May	12

Total 1st Semester 83 Total 2nd Semester 84

JANUARY 2013						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
FEBRUARY 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		
MARCH 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
APRIL 2013						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
MAY 2013						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
JUNE 2013						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

WEST PLAINS PHYSICAL EDUCATION ADDITIONAL COURSE OFFERINGS 2012-2013

MEN'S STRENGTH TRAINING

Prerequisites: PE 1, teacher or coach recommendation.

Grade: 10-12

Length: 1 Sem.

Credit: ½ PE (**repeatable**)

GPA: Regular

This course is designed to enhance the male student athletes' overall sports related skills thru various advanced weight training techniques. We will use a variety of sports specific movements and functional training exercises to improve the student athlete for competition and overall health. Power, strength, agility, balance, flexibility and coordination will be the areas of emphasizes for this class. This course is repeatable for credit.

WOMEN'S STRENGTH TRAINING

Prerequisites: PE 1, Teacher or coach recommendation. Females only.

Grade: 10-12

Length: 1 Sem.

Credit: ½ PE (**repeatable**)

GPA: Regular

This course is designed to enhance the female student athletes' overall sports related skills thru various advanced weight training techniques. We will use a variety of sports specific movements and functional training exercises to improve the student athlete for competition and overall health. Power, strength, agility, balance, flexibility and coordination will be the areas of emphasizes for this class. This course is repeatable for credit.

WOMEN'S CARDIO-AEROBIC CONDITIONING

Prerequisites: PE 1, Teacher or coach recommendation. Females only

Grade: 10-12

Length: 1 Sem.

Credit: ½ PE (**repeatable**)

GPA: Regular

This course is designed to enhance the student's cardio-vascular conditioning. An emphasis will be placed on cardio respiratory endurance This course will incorporate running, core development, light weight training, flexibility and agility training. An emphasis will be placed on preparation for aerobic athletic events. This class could be combined with males classes if numbers prescribe. This course is repeatable for credit.

MEN'S CARDIO-AEROBIC CONDITIONING

Prerequisites: PE 1, Teacher or coach recommendation. Females only

Grade: 10-12

Length: 1 Sem.

Credit: ½ PE (**repeatable**)

GPA: Regular

This course is designed to enhance the student's cardio-vascular conditioning. An emphasis will be placed on cardio respiratory endurance This course will incorporate running, core development, light weight training, flexibility and agility training. An emphasis will be placed on preparation for aerobic athletic events. This class could be combined with Females classes if numbers prescribe. This course is repeatable for credit.

REFERENCE COPY

FILE: JHB
Basic

STUDENT FINANCIAL AID PROGRAMS (Financial Aid Process)

1. Title IV funds ~~received~~ are requested from the U.S. Department of Education/U.S. Treasury. Requested funds are EFT deposited into the ~~West Plain School District school's~~ Federal Student Aid Account.
2. ~~Funds for payment of tuition for the~~ Checks are written to South Central Career Center ~~are transferred from the Federal Student Aid Account to the district's general fund by check until the student's tuition account is paid in full. These funds are then deposited into the district's account.~~
3. Any remaining funds are distributed to the student. Students only receive funds (at any disbursement) if the funds received from Title IV exceed the total amount owed by the student.
4. Students will be allowed to request an Economic Hardship Relief (EHR) to receive emergency financial assistance in severe circumstances.
 - a. ~~After each Title IV disbursement, a~~ student may request ~~after each Title IV disbursement,~~ Economic Hardship Relief (EHR). The amount of ~~EHR relief~~ available funds shall be determined by the Financial Aid Office, on a pro-rata, case-by-case basis based on the student's enrollment status and all types of aid available to the student. The amount of EHR shall not exceed the amount of student loan funds most recently disbursed.
 - b. ~~The EHR funds will be distributed through the business office as they are drawn on funds in the district's account.~~ The Financial Aid Office will be responsible for processing EHR requests, preparing the Request for Payment and submitting requests to the business office.
 - c. If the Financial Aid Office finds an EHR request to be necessary, ~~if they~~ will submit a Request for Payment to the business office.
 - d. The business office will prepare a check, drawn on the district's account, in the amount stated on the Request for Payment. This check will be made payable to the student.
5. The amount ~~of any EHR payment will be charged back on~~ would be added to the balance ~~of the student's account.~~

FILE: JHB
Basic

REFERENCE COPY

6. ~~At~~The next disbursement will be used to pay off any amounts paid to the students through an EHR. The process would begin again, with the account balance paid in full-which would pay off the EHR funds out of the disbursement.
7. Any remaining funds are disbursed to the student. Students only receive funds (at any disbursement) if the funds received from Title IV exceed the total amount owed by the student.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

West Plains R-VII School District, West Plains, Missouri

EXPLANATION: New district-written policy.